

3 Rules of printing the certificates :

- 1) Use Internet Explorer only!
- 2) Your computer has to be **connected to the printer!**
- 3) All international students are eligible for **printing** free certificates, still if you want to download the PDF version from the website you have to pay **3000won**.

LOGIN

The issuance service is available via the Internet 24 hours a day anytime, anywhere.

> Member Login

- Login is required for the use of Proof-issue service
- It is the same as the login information for the Student Portal System at Inha University.
- If you forget your login information, please use the mobile phone authentication login feature.

②

ID	<input type="text" value="ID (Student/Staff ID)"/>
Password	<input type="password" value="Password"/>

Login

> Authentication login

* Authentication by mobile phone authentication



Mobile phone authentication login

Mobile phone authentication → Enter student ID / number → Log in

Reset your Password



- **Have you forgotten your ID or Password?**
- When logging in through mobile phone authentication, the mobile phone name must match academic information.
- Password - same as the current comprehensive information system password
- If you have any questions regarding your login information, please go to Inha University.

Step 1.

Go to Inha University Official
Certificates Issuance website

https://cert.inha.ac.kr/icerti/index_internet.jsp

Step 2.

Login

Step 3. Press "Click"



Certificate Issuance

Comparison with the Original

Customer Center



Certificate Issuance

For the convenience of campus life and protection of your personal information,
Icerti is there for you anytime, anywhere 24 hours a day.

CallCenter : 1544-5973

③ Click

Print the certificate issued

Certificates Archive

Go to Certificates Archive.

The certificate is valid for 90 days from the date of issuance. (Application Fee)



CHECK REGISTER

The issuance service is available via the Internet 24 hours a day anytime, anywhere.

ACADEMIC RECORD INFORMATION



- If any of the data are incorrect, please contact the Registration Office of your school to correct it. You can use the service after the correction is made.
- If your name is not shown in English, the English version of your certificate will not be issued.



	Course	Dept	Student No	Status
<input checked="" type="radio"/>				

Birth

Previous ④

Step 4.
Check your name and press
"Confirm"

TERMS OF SERVICE

The issuance service is available via the Internet 24 hours a day anytime, anywhere.

Article 1 (Purpose)

These terms and conditions are provided by ICERTI Co., Ltd. (hereinafter referred to as "A") to Internet users in accordance with a contract with the issuing agency, "Services such as issuance of Internet Certificates" (hereinafter referred to as "Services") and "Services" In order to provide various information (hereinafter referred to as "contents") based on close relevance to and, the purpose is to define matters such as the terms of use and procedures between users (hereinafter referred to as "contents").

Article 2 (Definition of terms)

Definitions of terms used in these terms and conditions are as follows.

1. The term "service" refers to Article 2 of the Act on Civil Affairs Processing, and Acts 33 to 36 and "A of the Act on Promotion of Administrative Services for the Implementation of e-Government (hereinafter referred to as the "e-Government Act ") This refers to services such as issuance of Internet certificates issued or processed through the issuance initial screen specified in this section.
2. "User" means a user who agrees to these terms and conditions, enters into an agreement with the company and uses "Services" and "Contents" to use "Services" and "Contents."
3. "Original contrast check service" is a service to check the authenticity of the printed document. Enter the serial number displayed on the upper left of the output document on the initial issuance screen provided by "A", and the document issued and retrieved. Refers to a service that confirms the original.
4. Interpretation of terms not defined in these Terms and Conditions shall be in accordance with trading practices and related laws.

Article 3 (Rules other than the agreement)

1. "A" may change these Terms and Conditions for the purpose of improving the "Service", notify members by notifying them when the Terms and Conditions are revised, and take effect from the date of notification.

I have read and agree with the above terms and conditions(Required)

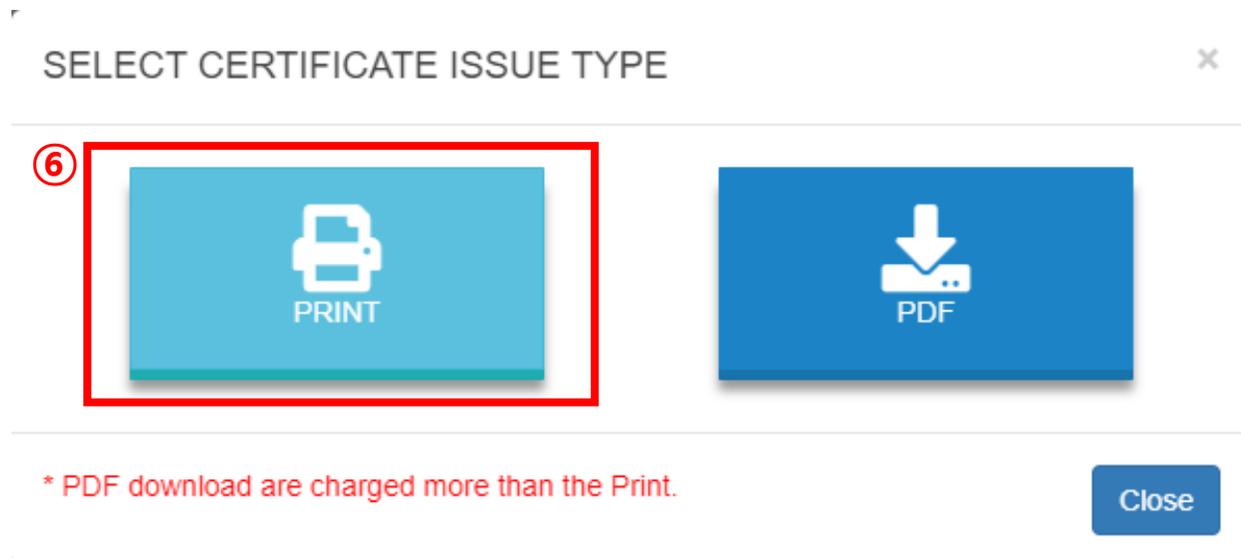
⑤

Cancel

Continue

Step 5.
Read the Terms of Service and check as you read when you finish.

Press "Continue".



Step 6. Click on "Print"

※Notes : All international students are eligible for **printing** free certificates, still if you want to download the PDF version from the website you have to pay **3000won**.

Application for printout certificate

Types of Certificate	Korean	English
Education fee payment certificate	0	-
Confirmation of Tuition Fee Payment	0	2
Transcript	0	0
Certificate of Completion	0	3
장학금비수혜확인서	0	-
장학금수혜확인서	0	-
Verification of Enrollment	0	1
Statement of Anticipated Graduation	0	2

Previous Reset **Confirm**

Step 7 .

Choose the certificates you need to print out. (there are two versions Korean and English)

Step 8. Press "Confirm"

CHECK THE PAYMENT

The issuance service is available via the Internet 24 hours a day anytime, anywhere.



- For the security and prevention of forgery of the document, printing your document through **virtual printers and shared printers is not allowed. Please use a local printer or a printer that uses a network IP.**
- The certificate that you paid for is saved for 30 days from the date of payment.
- The certificate is removed from the archive after that period. Please make sure to print the certificate within 30 days.
- Please note the advantages because the validity period of the PDF certificate file is **within 90 days from the date of download.**

Types of Certificate	No. of Copies	Fee
EN Confirmation of Tuition Fee Payment	2	KRW 0
EN Certificate of Completion	3	KRW 0
EN Verification of Enrollment	1	KRW 0
EN Statement of Anticipated Graduation	2	KRW 0
Total		KRW 0

Cancel

9

Confirm

Step 9.

Check the list of the certificates you want to print out and press "confirm"

CERTIFICATES ARCHIVE

The issuance service is available via the Internet 24 hours a day anytime, anywhere.



- The certificate is saved for **30 days from the date of application**.
- The original confirmation number inquiry period is **180 days after the issuance date**.
- In the case of multiple pages, only the last printing date is displayed.
- The printer conditions are as follows:
 - Output is possible if the printer is connected directly to the PC you are currently using, or if it is assigned as an IP address.
 - Virtual printers, printers that support saving files, are not supported for tampering protection.
 - If there is security, there may be restrictions on the output.
- For those who paid by other issuing methods other than printing, go to the **"E-mail, Fax , Download"** tab below. Please.

Print

Download

	Types of Certificate	Date	Request	Print	Print Status
EN	Statement of Anticipated Graduation	2021-06-21 09:39:08	2	0	<input type="button" value="Print"/> 10
EN	Verification of Enrollment	2021-06-21 09:39:08	1	0	<input type="button" value="Print"/>
EN	Confirmation of Tuition Fee Payment	2021-06-21 09:39:08	2	0	<input type="button" value="Print"/>
EN	Certificate of Completion	2021-06-21 09:39:08	3	0	<input type="button" value="Print"/>
EN	Verification of Enrollment	2021-05-26 13:15:26	1	0	<input type="button" value="Print"/>

Step 10.

Press on "Print"

Make sure your computer is connected to the printer.

Tip : If you need to install "Print Security program" Go to Customer Center => Q&A section.