
Spring 2024 Undergraduate
International Student Admission
Application Handbook

my
Inha
Brand
Univ.



INHA UNIVERSITY

International Admissions Inquiries

☎ 032-860-8609 ✉ apply@inha.ac.kr

CONTENTS

I. Colleges and Majors	1
II. Schedule	3
III. Qualifications	4
IV. Required Documents	6
1. For Freshmen	6
2. For Transfers	8
V. Admission Process	10
VI. How to apply	11
VII. Application Fee and Refund Policy	12
VIII. Scholarships	13
IX. Dormitory and Insurance	15
X. Tuition Refund Policy	15
XI. Instructions	16
XII. Additional Information	17
1. Proof of School Enrollment and Transcripts (Samples)	17
2. Replacement Document for School Record Book	19
3. Letter of Agreement for Academic Background Check	22
4. Certificate of Translation	23
5. School Information Confirmation Letter (Chinese applicant)	24
6. Registration Cancellation and Tuition Refund Request Form	25
7. Inha University Campus Map	26

I. Colleges and Majors

1. Freshman Students

College	Major	Notice
College of Engineering	Mechanical Engineering★	
	Aerospace Engineering	
	Naval Architecture & Ocean Engineering	
	Industrial Engineering	
	Chemical Engineering★	
	Biological Engineering★	
	Polymer Science and Engineering	
	Materials Science Engineering★	
	Civil Engineering★	
	Environmental Engineering★	
	Geo-informational Engineering★	
	Faculty of Architecture★	※ Architectural Engineering (4-year curriculum) recruiting. ※ Architecture (5-year curriculum) not recruiting.
	Energy Resources Engineering	
	Electrical Engineering★	
	Electronic Engineering★	
	Information and Communication Engineering★	
College of Software and Convergence	Computer Engineering	
College of Natural Science	Mathematics	
	Statistics	
	Physics	
	Chemistry	
	Biological Sciences	
	Ocean Sciences	
	Food and Nutrition	
College of Business Administration	Business Administration	
	Global Finance and Banking	
	Asia Pacific School of Logistics	
	International Trade	
College of Social Science	Public Administration	
	Political Science and International Relations	
	Media Communication	
	Economics	
	Consumer Science	
	Child Studies	
	Social Welfare Studies	
College of Humanities	Korean Language and Literature	
	History	
	Philosophy	
	China Studies	
	Japanese Language and Culture	
	English Language and Literature	
	French Language and Culture	
	Cultural Contents and Management	
College of Medicine	Nursing	
College of Education	Physical Education	※ Recruiting 3 students (recruits only in the first semester) ※ Applicants must submit portfolios (refer to p10)
College of Arts and Sports	Fine Arts, Design Convergence, Kinesiology, Theater and Film Studies, Fashion Design and Textiles	※ Applicants must submit portfolios (refer to p10)
SGCS (School of Global Convergence Studies)	IBT(International Business & Trade)	
	ISE(Integrated System Engineering)	
	KLC(Korean Language & Culture)	

2. Transfer Students (2nd or 3rd year)

College	Major		Notice
College of Engineering	Mechanical Engineering★		
	Aerospace Engineering		
	Naval Architecture & Ocean Engineering		
	Industrial Engineering		
	Chemical Engineering★		
	Biological Engineering★		
	Polymer Science & Engineering		
	Materials Science Engineering★		
	Civil Engineering★		
	Environmental Engineering★		
	Geo-informational Engineering★		
	Architecture(Architectural Engineering)★		
	Energy Resources Engineering		
	Electrical Engineering★		
	Electronic Engineering★		
Information and Communication Engineering★			
College of Software and Convergence	Computer Engineering		
College of Natural Science	Mathematics		
	Statistics		
	Physics		
	Chemistry		
	Biological Sciences		
	Ocean Sciences		
	Food and Nutrition		
College of Business Administration	Business Administration	General Course (with TOPIK)	
		GLOBA Course (with IELTS/TOEFL IBT)	※ 2nd year transfers can not apply
	Global Finance and Banking	General Course (with TOPIK)	
		GLOBA Course (with IELTS/TOEFL IBT)	※ 2nd year transfercan not apply
	Asia Pacific School of Logistics	General Course (with TOPIK)	
		GLOBA Course (with IELTS/TOEFL IBT)	※ 2nd year transfer can not apply
College of Social Science	International Trade		
	Public Administration		
	Political Science and International Relations		
	Media Communication		
	Economics		
	Consumer Science		
	Child Studies		
	Social Welfare Studies		
College of Humanities	Korean Language and Literature		
	History		
	Philosophy		
	China Studies		
	Japanese Language and Culture		
	English Language and Literature		
	French Language and Culture		
SGCS (School of Global Convergence Studies)	Cultural Contents and Management		
	IBT (International Business & Trade)		
	ISE (Integrated System Engineering)		
	KLC (Korean Language & Culture)		

※ This admission screening process selects the reasonable number of students.

※ Majors indicated by ★ are operated in accordance with the certified educational program presented by **ABEEK** (Accreditation Board for Engineering Education of Korea). The process of certification of engineering education is subject to change.

※ In the case of Aerospace Engineering, classes can be held at Songdo International City Aerospace Convergence Campus.

※ The university's name, admission unit, and admission quota are subject to change on the results of deliberation on amendment of the school's regulations for reorganization of the consumer-centered academic system and curriculum and the approval of the Ministry of Education.

※ Since the guidelines posted on the school's homepage are the final admission guidelines, applicants must be aware of the final admission guidelines on the Internet before submitting the application so that applicants do not suffer disadvantages.

※ Physical education's recruitment numbers may change depending on the approved number of teacher training course by the Ministry of Education in 2024

※ Nursing department was certified by the Korea Nursing Education Evaluation Institute for "Government-recognized nursing education certification evaluation."

II. Schedule

■ Admission Schedule

Process	Schedule
Online Application	2023. 10. 11 (Wed) 10:00 ~ 2023. 11. 15 (Wed) 17:00
Documents Submission	2023. 10. 11 (Wed) 10:00 ~ 2023. 11. 24 (Fri) 17:00
Announcement of Result	2023. 12. 22 (Fri) 14:00
Period of Tuition fee payment	2023. 12. 26 (Tue) 09:00 ~ 2024. 01. 05 (Fri) 16:00

■ Document Submission Address

- Postal code: 22212 , Room 502, 5th floor, Kimhyuntae Inha Dream Center, Inha university, 100 inha-ro, Michuhol-gu, Incheon, South Korea
- ※ Visit submission on weekdays **09:00 ~ 17:00 (Weekends & Holiday closed)**

■ Admission Team contact

Inha University International Admissions Team
 ☎ 032-860-8609 ✉ apply@inha.ac.kr

■ Notice

- After the end of online application period, you can not modify or cancel it.
- Please check the announcement of schedule and the result on our homepage, we do not notice personally.
<https://internationalcenter.inha.ac.kr>

III. Qualifications

Classification		Qualifications	
Freshman	Nationality	International students whose parents are both non-Korean	
	Education	High school graduates (or expecting to graduate) and those who can prove that they have a level of education higher than high school.	
	Language proficiency	All Applicants (except SGCS(IBT,ISE))	Those who meet one or more of the following language abilities: ① TOPIK Level 3 or higher, Level 4 or higher from a Korean language program at a university in Korea. ② Applicants who are recognized by the Admission department as having a language ability that meets the criteria in ①.
		SGCS(IBT,ISE) Applicants	Those who meet one or more of the following language abilities: ① IELTS 5.5 or above, or TOEFL iBT 71 or above ② Students from countries where English is their first language or the country's official language do not need to submit language proficiency documents. ③ Applicants who are recognized by the Admission department as having language ability that meets the criteria in ①.
Transfer	Nationality	International students whose parents are both non-Korean	
	Education	2 nd year	Those who graduated high school abroad or in Korea ① Regular university in Korea - Completed at least 1 full academic year (2 semesters, excluding seasonal sessions) with full-time enrollment at a Korean university, having earned at least 32 credits ② Regular university abroad - Completed at least 1 full academic year (2 semesters, excluding seasonal sessions) with full-time enrollment at a university and completed at least one quarter of a 4-year program, one half of a 2-year program, or one third of a 3-year program with the minimum credits required for graduation.
		3 rd year	Those who graduated high school abroad or in Korea ① Regular university in Korea - Completed at least 2 full academic years (4 semesters, excluding seasonal sessions) with full-time enrollment at a 4-year Korean university (including technical colleges, open universities, etc) having earned at least 65 credits (including seasonal session credits) - Graduated or expected to graduate, 2 nd or 3 rd year at a Korean university (technical college) ② Regular university abroad - Completed at least 2 full academic years with full-time enrollment at a university abroad that conforms to a 4-year Korean university and having earned at least half of the credits required for graduation - Graduated or expected to graduate, 2 nd or 3 rd year at a university (technical college) abroad ③ Recognized to have an academic background equivalent to a college graduate based on other achievements (for regular university having earned 80 credits or more)
		For all the applicants (except SGCS(IBT,ISE), GLOBA)	Those who meet one or more of the following language abilities: ① TOPIK Level 4 or higher, Level 5 or higher from a Korean language program at a university in Korea ② Applicants who are recognized by the Admission department as having language ability that meets the criteria in ①.
	Language proficiency	SGCS(IBT,ISE), GLOBA Applicants	① IELTS 5.5 or higher, or TOEFL iBT 71 or higher ② Students from countries where English is their first language or the country's official language do not need to submit language proficiency documents. ③ Applicants who are recognized by the Admission department as having language ability that meets the criteria in ①.

< Notice Regarding Qualifications >

1. About Nationality

- ※ To be considered "International students whose parents are both non-Korean", applicants and parents must have obtained foreign citizenship before applicants entered high school.
- ※ In accordance with Article 11.2 (The Legal Status of People with Dual Nationality) of the Korean Nationality Act, persons with dual citizenship are regarded as Korean citizens as of January 1, 2011. Therefore, people with dual citizenship are not allowed to apply for international admission.
- ※ If there are special issues related to family relations and nationality (divorce/remarriage/unmarried/death/disappearance/acquisition of Korean nationality, etc), you must submit documents proving this.

2. About diploma

- ※ Transfers
 - Transfer students can apply for majors which are not related to their previous major.
 - A maximum of 4 semesters will be recognized for transfer students who completed more than 4 semesters at their previous universities (or technical colleges).
 - Transfer students who expect to graduate from a technical college abroad must have completed at least 4 semesters of a 2-year program, or at least 6 semesters of a 3-year program.
 - **For transfer students, "Completion" means that the student has obtained a certain number of credits required for completion of each grade level specified by each university. Please check the completion status before starting the application process.**
 - **Current Inha University students and students on leave of absence are not eligible to apply to the transfer admission (in the exception of the graduates)**

< Other notices >

- ※ Students will receive the visa application process by email.
 - Applicants abroad: Based on the admission documents, the Inha University **International Student Services Office** will send a certificate of admission by e-mail -> The South Korean Consulate in the applicant's home country will require submission of necessary documents for visa issuance. (i.e. certificate of bank balance and diploma for the highest level of education completed, etc.)
 - Applicants residing in Korea: Successful applicants residing in Korea must submit the required documents for a visa change or extension -> **Applicants will be notified by e-mail**
- ※ Please call **Inha University International Student Services Office** for visa inquiries: 032-860-7037~8 and/or Interservice@inha.ac.kr
- ※ Transfer students who graduate university in Korea should leave the country, apply for a visa through Inha University, and then re-enter Korea.
- ※ Those who pass the Admissions for International students must obtain TOPIK level 4 or higher as a graduation requirement. (However, the English track students follow the graduation regulations for each department, and scholarship students invited to the GKS government and dispatched to foreign governments can be individually screened at the department.)
- ※ Anything not mentioned in the Spring 2024 Handbook of Admission is handled by the Student Admissions Committee of Inha University for International students.

IV. Required Documents

1. Required Documents for Freshmen

Required Documents		Qty.	International students with non-Korean parents	
① Copy of Application Form with ID photos (passport size - 3.5cm × 4.5cm)		1	●	
② Attended or current School list Information Form ※ Submit attended or current school information (school name, period of attendance, homepage site, contact number, etc.) on the online application. ※ Printed after completing online application		1	●	
③ the Replacement Document for School Record Book(optional, not essential document) ※ Prescribed form, must be completed in Korean or English		1	◎	
④ Language Proficiency Documents Korean: Certificate of TOPIK Score or Completion of a Korean Language Program in a Language Training Center in a Korean regular University English: Official English Proficiency Certificates (TOEFL iBT / IELTS) ※ Only valid language proficiency test scores at the time of online application submission (or certificate of Korean language program completion within the last 2 years) will be accepted.		1	●	
⑤ Letter of Agreement for Academic Background Check (prescribed form) ※ Printed after completing online application		1	●	
⑥ Copy of High School Diploma (or Certificate of Expectant Graduation), and Transcripts (1 copy of each) ※ Submit transcripts with full marks ※ Students who have graduated or are expected to graduate from a school abroad must obtain the following confirmation: <Students who have nationalities except Chinese> · Apostille Convention Bureau: Confirmation of Apostasy · Apostille Non-Conventional Bureau: Confirmation of Consular Affairs at the Korean Embassy Consulate <Chinese Students_Graduated general high school> · Huikao Transcripts ※ Online certificate printed from China Higher Education Student Information(English) ※ Replaceable documents: Gaokao (高考) results report · Graduation certificate: Online CHSI (China Higher Education Student Information) Certificate of high school graduation (English) · Transcript with Korean Consul's Confirmation <Chinese Students_Vocational high school and etc.>		1	●	
Vocational High School	Classification 普通中专 Regular Specialized Secondary Schools			etc
	职业高中 Vocational High Schools			
	成人中专 Adult Specialized Secondary Schools			
	技工学校 Skilled Workers Schools			
Other schools recognized as high school graduates				

- In the case of applicants from high schools in Korea, submit a certificate of high school graduation (scheduled) and a life record

▶ Originals of apostille and consular affairs confirmations must be submitted.

Required Documents	Qty.	International students with non-Korean parents
⑦ Legal Documentation Verifying Applicants' and Family Members' Nationality and Relationship <Non-Chinese students> · Certificate of family relationship (e.g. family register, birth certificate) ※ Certificate of Divorce or Death of Parent(s) (if applicable) ※ Must be translated into English by notarized translator. <Chinese students> · Copy of family register (includes all family members) and original copy of proof of relationship (English translation by notarized translators) · If applicable, submit individual family registers for all family members.	1	●
⑧ Applicant: copy of passport (if not available, copy of national ID) Parents: copies of passport (if not available, copy of national ID) ※ Applicants who submitted a copy of ID, should submit a copy of passport as it is issued.	1	●
⑨ Certificate of Bank Balance (Original one) ※ If the term of validity is specified, documents should be submitted before the admission deadline and within the 6 month period before the deadline, and should be valid up to the start of the semester. If there is no marks about expiring date, applicants should issue the certificate at the last week of document submission period. ※ The account balance should not be procured in Korea, if so, proof regarding the reasons therefore should be submitted. ※ Certificate must be issued within 30 days of the online application start date ※ Applicants receiving scholarships from their home country university or embassy may submit a scholarship certificate or certificate of scholarship approved by the dean of the university, etc. in lieu of the bank balance. ※ The bank statement should be in Korean or English, or an official translation into Korean or English must be submitted. <Applying for visa outside of Korea> · Bank certificate issued in the applicant's name or the applicant's parent's name with a balance of at least USD 16,000 <Extension of stay or changing visa from D-4 (INHA Korean language program) to D-2 (study abroad)> - USD \$8,000 issued by a bank in Korea in the applicant's name. - In the case of a D-4 visa holder applying for Undergraduate program, the applicant must be enrolled at the INHA Korean language program until the start of semester in university (if the applicant has been expelled or got canceled from the INHA Korean language program, then a bank balance certificate of \$16,000 is required). <Applicants for Uzbekistan nationality> - Submission of Certificate of Balance for Domestic Bank Account in Uzbekistan	1	●
⑩ Official Scores of the University Entrance Examinations Verifying Academic Performance (e.g. Chinese students should submit Gaokao results) ※ Submit entrance examination scores for exams taken after 2021.	1	◎
⑪ Original Copy of Parents' 'Certificate of Employment and Annual Income' (may be substituted with certificate of self-employment, agriculture, pension income, etc. indicating assets)	1	◎
⑫ Confirmation of tuberculosis test results ※ Only for those applying for the dormitory	1	◎
⑬ Preliminary Conditional Certificate (Required for Conditional Pre-Admitted Applicants)	1	◎
⑭ Certificates of Korean language course attendance and transcripts (D-4 visa holder)	1	◎

2. Required Documents for Transfer (2nd year/3rd year)

Required Documents	Qty.	International students with non-Korean parents															
① Copy of Application Form with ID photos (passport size - 3.5cm × 4.5cm)	1	●															
② Attended or current School list Information Form ※ Submit attended or current school information (school name, period of attendance, homepage site, contact number, etc) on the online application. ※ Printed after completing online application	1	●															
③ the Replacement Document for School Record Book (optional, not essential document) ※ Prescribed form, must be completed in Korean or English	1	◎															
④ Language Proficiency Documents Korean: Certificate of TOPIK Score or Completion of a Korean Language Program in a Language Training Center in a Korean regular University English: Official English Proficiency Certificates (TOEFL iBT / IELTS) ※ Only valid language proficiency test scores at the time of online application submission (or certificate of Korean language program completion within the last 2 years) will be accepted.	1	●															
⑤ Letter of Agreement for Academic Background Check (prescribed form) ※ Printed after completing online application	1	●															
⑥ High School Graduation Certificate ▶ In the case of domestic and foreign professional studies (two or three years), it is mandatory to submit regardless of enrollment or graduation ▶ Required submission of four-year domestic and foreign university students who are not scheduled to graduate in September 2023 <Students who have nationalities except Chinese> · Apostille Convention Bureau: Confirmation of Apostasy · Apostille Non-Conventional Bureau: Confirmation of Consular Affairs at the Korean Consulate nearest the school <Chinese Students_Graduated general high school> · Graduation certificate: Online CHSI (China Higher Education Student Information) Certificate of high school graduation (English) <Chinese Students_Vocational high school and etc.>	1	●															
<table border="1"> <thead> <tr> <th>Classification</th> <th>Submission criteria</th> <th>etc</th> </tr> </thead> <tbody> <tr> <td> <div>普通中专 Regular Specialized Secondary Schools</div> <div>职业高中 Vocational High Schools</div> </td> <td> ① Online publishing i) Graduation certificate issued by local education authorities*: Korean Consulate in China is required * Only acknowledge if authenticity is available online ② Offline issuance (submission of 'School Information Confirmation Letter (Attachment 6)' is required) i) Graduation certificate issued by local education authorities: Confirmation of Korean consul in China is required ii) Graduation certificate issued by the school itself: Confirmation of the Seong Office of Education (City Office of Education) + confirmation of the Korean Consulate in China is required </td> <td>Selection of 1</td> </tr> <tr> <td> <div>成人中专 Adult Specialized Secondary Schools</div> </td> <td> The official website of the Ministry of Human Resources and Social Security (http://www.mohrss.gov.cn/) Online inquiry + Korean consul in China * Only acknowledge if authenticity is available online </td> <td></td> </tr> <tr> <td> <div>技工学校 Skilled Workers Schools</div> </td> <td></td> <td></td> </tr> <tr> <td>Other schools recognized as high school graduates</td> <td> School's self-issued graduation certificate + confirmation of Korean consul in China ※ You must submit a copy of the establishment permit (business unit law certificate or civil edition school license) (However, only the academic background curriculum is recognized, notarization is required) </td> <td></td> </tr> </tbody> </table>	Classification	Submission criteria	etc	<div>普通中专 Regular Specialized Secondary Schools</div> <div>职业高中 Vocational High Schools</div>	① Online publishing i) Graduation certificate issued by local education authorities*: Korean Consulate in China is required * Only acknowledge if authenticity is available online ② Offline issuance (submission of 'School Information Confirmation Letter (Attachment 6)' is required) i) Graduation certificate issued by local education authorities: Confirmation of Korean consul in China is required ii) Graduation certificate issued by the school itself: Confirmation of the Seong Office of Education (City Office of Education) + confirmation of the Korean Consulate in China is required	Selection of 1	<div>成人中专 Adult Specialized Secondary Schools</div>	The official website of the Ministry of Human Resources and Social Security (http://www.mohrss.gov.cn/) Online inquiry + Korean consul in China * Only acknowledge if authenticity is available online		<div>技工学校 Skilled Workers Schools</div>			Other schools recognized as high school graduates	School's self-issued graduation certificate + confirmation of Korean consul in China ※ You must submit a copy of the establishment permit (business unit law certificate or civil edition school license) (However, only the academic background curriculum is recognized, notarization is required)		1	●
Classification	Submission criteria	etc															
<div>普通中专 Regular Specialized Secondary Schools</div> <div>职业高中 Vocational High Schools</div>	① Online publishing i) Graduation certificate issued by local education authorities*: Korean Consulate in China is required * Only acknowledge if authenticity is available online ② Offline issuance (submission of 'School Information Confirmation Letter (Attachment 6)' is required) i) Graduation certificate issued by local education authorities: Confirmation of Korean consul in China is required ii) Graduation certificate issued by the school itself: Confirmation of the Seong Office of Education (City Office of Education) + confirmation of the Korean Consulate in China is required	Selection of 1															
<div>成人中专 Adult Specialized Secondary Schools</div>	The official website of the Ministry of Human Resources and Social Security (http://www.mohrss.gov.cn/) Online inquiry + Korean consul in China * Only acknowledge if authenticity is available online																
<div>技工学校 Skilled Workers Schools</div>																	
Other schools recognized as high school graduates	School's self-issued graduation certificate + confirmation of Korean consul in China ※ You must submit a copy of the establishment permit (business unit law certificate or civil edition school license) (However, only the academic background curriculum is recognized, notarization is required)																
- In the case of applicants from high schools in Korea, submit a certificate of high school graduation (scheduled) and a life record ※ Originals of apostille and consular affairs confirmations must be submitted. - Students who graduated or are expected to graduate from a technical college or a 4 year university: - Copy of the high school graduation certificate																	
⑦ Copy of University Diploma (or Certificate of Expected Graduation), and Transcripts (1 copy of each) ※ Submit transcripts with full marks ※ Students who graduated (or expecting to graduate) from a university abroad must obtain the following confirmation with documents: <Students who attended universities in other countries(except for China)> · Apostille Convention Bureau: Confirmation of apostasy · Apostille Non-Conventional Bureau: Consular confirmation from the Korean Consulate in the applicant's country <Students who attended Chinese universities> · University Diploma : 1) Verification Report of China Higher Education Qualification Certificate (www.chsi.com.cn) 2) Credentials Report (www.cdgd.edu.cn) · University Transcripts : Korean embassy consulated(Korean or English) ▶ Originals of apostille and consular affairs confirmations must be submitted.	1	●															

Required Documents	Qty.	International students with non-Korean parents
⑧ Legal Documentation Verifying Applicants' and Family Members' Nationality and Relationship <Non-Chinese students> · Certificate of family relationship (e.g. family register, birth certificate) ※ Certificate of Divorce or Death of Parent(s) (if applicable) ※ Must be translated into Korean or English by notarized translator. <Chinese students> · Copy of family register (includes all family members) and original copy of proof of relationship (English translation by notarized translators) · If applicable, submit individual family registers for all family members.	1	●
⑨ Applicant: Copy of passport (if not available, copy of national ID) Parents: Copies of passport (if not available, copy of national ID) ※ Applicants who submitted a copy of ID, should submit a copy of passport as it is issued.	1	●
⑩ Certificate of Bank Balance (Original one) ※ If the term of validity is specified, documents should be submitted before the admission deadline and within the 6 month period before the deadline, and should be valid up to the start of the semester. If there is no marks about expiring date, applicants should issue the certificate at the last week of document submission period. ※ The account balance should not be procured in Korea, if so, proof regarding the reasons therefore should be submitted. ※ Certificate must be issued within 30 days of the online application start date ※ Applicants receiving scholarships from their home country university or embassy may submit a scholarship certificate or certificate of scholarship approved by the dean of the university, etc. in lieu of the bank balance. ※ The bank statement should be in Korean or English, or an official translation into Korean or English must be submitted. <Applying for visa outside of Korea> · Bank certificate issued in the applicant's name or the applicant's parent's name with a balance of at least USD 16,000 <Extension of stay or changing visa from D-4 (INHA Korean language program) to D-2 (study abroad)> - USD \$8,000 issued by a bank in Korea in the applicant's name. - In the case of a D-4 visa holder applying for Undergraduate program, the applicant must be enrolled at the INHA Korean language program until the start of semester in university (if the applicant has been expelled or got canceled from the INHA Korean language program, then a bank balance certificate of \$16,000 is required). <Applicants for Uzbekistan nationality> - Submission of Certificate of Balance for Domestic Bank Account in Uzbekistan	1	●
⑪ Original Copy of Parents' 'Certificate of Employment and Annual Income' (may be substituted with certificate of self-employment, agriculture, pension income, etc. indicating assets)	1	◎
⑫ Confirmation of tuberculosis test results ※ Only for those who apply for the dormitory.	1	◎
⑬ Preliminary Conditional Certificate (Required for Conditional Pre-Admitted Applicants)	1	◎
⑭ Korean language course attendance during the length of stay and grade transcripts (D-4 visa holders)	1	◎

■ Freshman[College of Arts and Sports] Required Material

Category	Major		
	Mandatory	Selective	Remarks
Kinesiology	- Video	- List of accomplishments	
Design Convergence	- Portfolio		▶ Specification: approximately 5 items, Free-form, art index, and description
Fine Arts			
Fashion Design and Textiles			
Theater and Film Studies	- Portfolio - Video		▶ Art index and description
Physical Education	- Portfolio	▶ Sports Activities and Tournaments Participation/Achievement	

※ You must submit explanatory materials (Korean or English) for your submission.

< Document Submission Notice >

- ☞ Students must gather and submit all documents in proper order, keeping in mind that 『●』 indicates mandatory documents, and 『○』 indicates applicable students only.
- ☞ Please prepare your documents in order.
- ☞ All documents not in English or Korean, should be translated into English or Korean for submission.
- ☞ If the names on the submitted documents are different, you must additionally submit a certificate of the same person from the court in your country.
- ☞ During high school courses, students must submit school life records instead of transcripts and proof of enrollment for the period of enrollment in Korea.
- ☞ For those who have completed a foreign university, they must submit proof of the credits for graduation, the semester completed, and the standards for calculating grades.
- ☞ Students must submit documents verifying earned credits, academic semesters, and documents submitted in languages other than English or Korean must attach English or Korean translations by a notarized translator.
- ☞ Applicants who completed school abroad must submit school graduation certificates and transcripts as indicated below (not applicable for universities approved by the Ministry of Education):

Apostille Convention	States parties	Non-States parties
Required Document	In accordance with the Apostille Agreement (07/14/2007), applicants who completed school abroad must submit a school graduation certificate and transcripts along with an apostille certificate issued by the designated organization	Students must submit documents certified by the Korean Consulate.

- ☞ Those who have submitted a certificate of expected graduation from high school for freshmen and a certificate of completion or expected graduation for transfer students must submit a graduation certificate and documents proving the final academic background to the International Admissions Team by the date determined by the university after passing.
- ☞ Documents submitted to our school will not be returned in any case after receipt.
- ☞ The university may request additional documents in addition to the documents submitted for application qualification screening.

V. Admission Process

- Document evaluation 100%
 - ① There is no limit on the number of international students that can be admitted. Applicants are chosen by evaluating academic achievements, extracurricular activity, and willingness to develop. Decisions on admissions are based solely on the submitted documents.
 - ② Applicants who obtained high scores on university entrance examinations taken in their home countries (e.g. those with high academic achievement on the Gaokao of China) will be given priority consideration.

- ③ In the event of any inconsistencies in submitted documents, the university reserves the right to deny an applicant, even if the student has already entered the university.

VI. How to apply

■ Online Application Submission

- Admission process

1. Visit International Center website and click on "International Students Application (<https://internationalcenter.inha.ac.kr>)" and click "Spring 2024 International students admission application"

※ or Visit National Institute for International Education website (www.studyinkorea.go.kr) and click on "Online Application"

2. Sign up for an account

※ National Institute for International Education website(www.studyinkorea.go.kr) also requires login after signing up

3. Select Inha University for Admission

4. See the guide for Application

5. Fill out the Application Form (save after completing)

6. Payment of fee (by credit card, wire transfer, etc.)

7. After completion of submission, print out Application Form

8. Document submission by postal or in person to the International Admissions Team office

< Online application Notice >

A. The application period will end based on Korea Standard Time[KST].

B. Since applicants can not make modifications after the payment of the application fee, the application should be checked carefully before submitting.

C. For any changes about the address and contact information, applicants must contact the **International Admissions Team** : apply@inha.ac.kr / 82-32-860-8609.

D. Applicants experiencing problems with the online submission should contact the **Inha Application Processing Service** at <http://www.uwayapply.com> or ☎ 1588-8988

But, If the problem occurred in National Institute for International education website, please call to International Admissions team(82-32-860-8609).

E. Applicants who have completed the application on the Internet must re-access the application site and print out the application number and application form, and submit with the other required documents to Inha University's international admissions team.

F. Internet application creation takes a lot of time, and applicants may be crowded on the deadline for application. If possible, please avoid the deadline for submission and be careful of non-registered application due to the end of the submission time.

■ Contact Information of Online Application :

1. Uway apply (www.uwayapply.com) ☎1588-8988
2. Study in Korea(www.studyinkorea.go.kr) ☎032-860-8609

VII. Application Fee and Refund Policy

Application Fee: KRW 105,000 (\$100) (paid online after submitting online application)

- ☞ Application is finalized only after completing all the requirements online and paying the application fee
- ☞ After the completion of online application, Refund is not possible. Except 4 reasons below:

Cases	Amount of refund
1) Applicant overpaid	· overpaid amount
2) Applicant cannot complete the admission process due to Inha university issues	· full amount
3) Applicant cannot complete the admission process due to natural disasters	· full amount
4) Applicant is hospitalized due to disease or accident, or in case of the applicant's death (relevant documents must be submitted)	· full amount

- If there is a balance in income and expenditure related to the admission, pursuant to Article 34-4 (5) of the Higher Education Act and Article 42-3 of the Enforcement Decree of the same law, it will be returned in proportion to the admission fee paid by the applicants.
- Receiving an application fee refund: Request a wire transfer (during online application period) or visit the Admission Office.
- There may be additional charges if you receive a refund via wire transfer. These additional expenses will be deducted from your refund. There will be no refund if the charges exceed the refund amount.

VIII. Scholarships

■ Scholarships (Korea citizens are ineligible)

The Admissions Administration Committee will decide whether a student admitted through the International Student Admission is eligible for a scholarship, and the amount of the scholarship will be determined using Inha University's Global Scholarship guidelines. While enrolled, applicants will receive scholarships based on previous semester performance.

※ The decision for scholarships will be made only after all documents have been submitted (there are no double scholarships)

■ Scholarship System for International Students (foreign students) Global 1 Scholarship

- For Freshmen Students

Based on TOPIK score	Korean Language Center
<ul style="list-style-type: none"> ● TOPIK LEVEL 4 : - 1 semester 30% tuition fee 	<ul style="list-style-type: none"> ● Inha University Korean Language Center LEVEL 6 Graduate : - 1 semester full tuition fee
<ul style="list-style-type: none"> ● TOPIK LEVEL 5 : - 1 semester half tuition fee 	
<ul style="list-style-type: none"> ● TOPIK LEVEL 6 : - 1 semester full tuition fee 	

- For Freshmen Students (SGCS students are not eligible)

GAOKAO (高考) SCORE (CHINESE STUDENTS ONLY)	English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.	
	TOEFL IBT 120	IELTS 9
<ul style="list-style-type: none"> • Key Universities (一本大学) Admission Line + 70 - 4-year full tuition fee (5 years for Architecture majors) - Monthly supplement of KRW 300,000 - Dormitory expenses (4 person room) 	<ul style="list-style-type: none"> • TOEFL IBT 115 or IELTS 9 or higher - 4-year full tuition fee (5 years for Architecture majors) - Monthly supplement of KRW 300,000 - Dormitory expenses (4 person room) 	
<ul style="list-style-type: none"> • Key Universities (一本大学) Admission Line + 50 - 4-year full tuition fee (5 years for Architecture majors) - Monthly supplement of KRW 300,000 	<ul style="list-style-type: none"> • TOEFL IBT 106 or IELTS 8 or higher - 4-year full tuition fee (5 years for Architecture majors) - Monthly supplement of KRW 300,000 	
<ul style="list-style-type: none"> • Key Universities (一本大学) Admission Line - 1 year full tuition fee 	<ul style="list-style-type: none"> • TOEFL IBT 96 or IELTS 7 or higher - 1 year full tuition fee 	
<ul style="list-style-type: none"> • Second Universities (二本大学) Admission Line + [Key Universities (一本大学) Admission Line - Second Universities (二本大学) Admission Line] / 2 - 1 semester half tuition fee 	<ul style="list-style-type: none"> • TOEFL IBT 90 or IELTS 6.5 or higher - 1 semester half tuition fee 	

- Scholarship System for Freshman Students (SGCS Students)

TOPIK Level 3 or higher		Without TOPIK	
English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.		English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.	
TOEFL IBT 120	IELTS 9	TOEFL IBT 120	IELTS 9
<ul style="list-style-type: none"> • TOEFL IBT 115 or IELTS 9 or higher <ul style="list-style-type: none"> - 4-year full tuition fee - Monthly supplement of KRW 300,000 - Dormitory expenses (4 person room) 		<ul style="list-style-type: none"> • TOEFL IBT 115 or IELTS 9 or higher <ul style="list-style-type: none"> - 2 year full tuition fee 	
<ul style="list-style-type: none"> • TOEFL IBT 106 or IELTS 8 or higher <ul style="list-style-type: none"> - 4-year full tuition fee - Monthly supplement of KRW 300,000 		<ul style="list-style-type: none"> • TOEFL IBT 106 or IELTS 8 or higher <ul style="list-style-type: none"> - 1 year full tuition fee 	
<ul style="list-style-type: none"> • TOEFL IBT 96, IELTS 7 or higher <ul style="list-style-type: none"> - 1 year full tuition fee 		<ul style="list-style-type: none"> • TOEFL IBT 96, IELTS 7 or higher <ul style="list-style-type: none"> - 1 semester full tuition fee 	
<ul style="list-style-type: none"> • TOEFL IBT 90, IELTS 6.5 or higher <ul style="list-style-type: none"> - 1 semester half tuition fee 		<ul style="list-style-type: none"> • TOEFL IBT 90, IELTS 6.5 or higher <ul style="list-style-type: none"> - 1 semester half tuition fee 	

■ Scholarship System for International Transfer Students (Global 1 Scholarship)

Based on TOPIK score	Korean Language Center
<ul style="list-style-type: none"> ● TOPIK LEVEL 5 : <ul style="list-style-type: none"> - 1 semester half tuition fee 	<ul style="list-style-type: none"> ● Inha University Korean Language Center LEVEL 6 Graduate : <ul style="list-style-type: none"> - 1 semester full tuition fee
<ul style="list-style-type: none"> ● TOPIK LEVEL 6 : <ul style="list-style-type: none"> - 1 semester full tuition fee 	

TOPIK LEVEL 4 or higher	TOPIK LEVEL 4 below or without TOPIK																
<table> <tr> <th colspan="2">English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.</th></tr> <tr> <th>TOEFL IBT 120</th><th>IELTS 9</th></tr> <tr> <td colspan="2"> <ul style="list-style-type: none"> ● TOEFL IBT 96 or IELTS 7 or higher : <ul style="list-style-type: none"> - 1 year full tuition fee </td></tr> <tr> <td colspan="2"> <ul style="list-style-type: none"> ● TOEFL IBT 90 or IELTS 6.5 or higher : <ul style="list-style-type: none"> - 1 semester half tuition fee </td></tr> </table>	English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.		TOEFL IBT 120	IELTS 9	<ul style="list-style-type: none"> ● TOEFL IBT 96 or IELTS 7 or higher : <ul style="list-style-type: none"> - 1 year full tuition fee 		<ul style="list-style-type: none"> ● TOEFL IBT 90 or IELTS 6.5 or higher : <ul style="list-style-type: none"> - 1 semester half tuition fee 		<table> <tr> <th colspan="2">English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.</th></tr> <tr> <th>TOEFL IBT 120</th><th>IELTS 9</th></tr> <tr> <td colspan="2"> <ul style="list-style-type: none"> ● TOEFL IBT 96 or IELTS 7 or higher : <ul style="list-style-type: none"> - 1 semester full tuition fee </td></tr> <tr> <td colspan="2"> <ul style="list-style-type: none"> ● TOEFL IBT 90 or IELTS 6.5 or higher : <ul style="list-style-type: none"> - 1 semester half tuition fee </td></tr> </table>	English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.		TOEFL IBT 120	IELTS 9	<ul style="list-style-type: none"> ● TOEFL IBT 96 or IELTS 7 or higher : <ul style="list-style-type: none"> - 1 semester full tuition fee 		<ul style="list-style-type: none"> ● TOEFL IBT 90 or IELTS 6.5 or higher : <ul style="list-style-type: none"> - 1 semester half tuition fee 	
English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.																	
TOEFL IBT 120	IELTS 9																
<ul style="list-style-type: none"> ● TOEFL IBT 96 or IELTS 7 or higher : <ul style="list-style-type: none"> - 1 year full tuition fee 																	
<ul style="list-style-type: none"> ● TOEFL IBT 90 or IELTS 6.5 or higher : <ul style="list-style-type: none"> - 1 semester half tuition fee 																	
English Proficiency Score (TOEFL or IELTS) ※ Native speakers are not eligible.																	
TOEFL IBT 120	IELTS 9																
<ul style="list-style-type: none"> ● TOEFL IBT 96 or IELTS 7 or higher : <ul style="list-style-type: none"> - 1 semester full tuition fee 																	
<ul style="list-style-type: none"> ● TOEFL IBT 90 or IELTS 6.5 or higher : <ul style="list-style-type: none"> - 1 semester half tuition fee 																	

※ Admission scholarships are determined only after applicants have submitted their certifications before admission, and the final decision is made after document screening. (No double scholarship benefits.)

■ Scholarship System for Enrolled Students (Global 2 Scholarship)

Classification	General majors (except SGCS)	SGCS
Based on Previous Semester GPA	4.20 or above : full tuition fee 3.75 or above : 2/3 tuition fee 3.00 or above : 1/2 tuition fee below 3.00 : no scholarships	4.30 or above : full tuition fee 4.00 or above : 1/2 tuition fee 3.50 or above : 1/3 tuition fee 3.00 or above : 1/4 tuition fee below 3.00 : no scholarships
Notice	※ Except for the first semester, scholarship will be provided when a student earned 15 credits and more from the previous semester after applying for 16 credits. During the 8 th semester (10 th semester for Architecture majors) at least 9 credits should be earned, after applying for 12 credits.	

■ **Global 1 Scholarship Suspension and Loss (eligibility will be revoked for students who attain Korean citizenship)**

Classification		Scholarship Amount	Notice
Admission Scholarship	4-year Full Scholarship (5 years for Architecture Majors) and Monthly Supplement	1. Suspension of Scholarship - GPA of previous semester is less than 3.20 - Leave of absence in the 2 nd , 3 rd , and/or 4 th year ※ GPA of previous semester less than 3.20: student shall pay full tuition and will not receive supplementary living allowance GPA of previous semester less than 4.00: student will not receive supplementary living allowance for 1 month. 2. Loss of Scholarship - GPA of 2 previous semesters is less than 3.20 - Leave of absence in the 1 st year - GPA of previous semester is less than 2.50 ※ applied in accordance with global 2 scholarship standards after suspension or loss of global 1 scholarship	※ Except for the first semester, scholarship will be provided when a student earned 15 credits and more from the previous semester after applying for at least 16 credits. (During the 8 th semester (10 th semester for Architecture majors) at least 9 credits should be earned, after applying for 12 credits or more.
	2-year Full Scholarship	1. Suspension of Scholarship - GPA of previous semester is less than 3.20 - Leave of absence in the 2 nd year ※ GPA of previous semester less than 3.20: student shall pay full tuition 2. Loss of Scholarship - GPA of 2 previous semesters is less than 3.20 - Leave of absence in the 1 st year - GPA of previous semester is less than 2.50 ※ applied in accordance with global 2 scholarship standards after suspension or loss of global 1 scholarship	
	1-year Full Scholarship	► Loss of Scholarship - GPA of previous semester is less than 3.20: Student shall pay full tuition. - Leave of absence in the 1 st year ※ After receiving global 1 scholarships, students will be eligible in accordance with the Global 2 Scholarship Standards.	

IX. Dormitory and Insurance

1. Dormitory

■ **Basic Information**

- Rooms are given to students based on admission scores and dormitory policy.
- A list of incoming students and registration dates will be announced later.
- **When moving out early, the amount for the remaining days are calculated and refunded (Early move-out has a penalty of 100,000 KRW additionally.)**

■ **Dormitory fee (as of spring 2023)**

Classification	Dormitory 2 (Next to Inha Technical College)
Quadruple (4 people) (public bathroom)	KRW 1,092,600 (during 1 semester)

- Charges include operating expenses, fixtures deposit money, and student council fees
 - Meals: Students can choose 1 meal for breakfast or lunch or dinner are provided Mon~Fri (included in the dormitory fee)
 - Above figures are based on spring semester of 2023, fees can vary according to the dormitory's policy

※ International students are allowed to enter the quadruple room only in the first semester of enrollment.

■ **For further information, please contact the Housing Services Team.**

- Dormitory 1: ☎ 032-860-8317
- Dormitory 2: ☎ 032-860-7274
- Dormitory 3: ☎ 032-860-7275
- Dormitory website: <http://dorm.inha.ac.kr>

2. Insurance

National Health Insurance will be applied to International students starting from March 1, 2021.

Please call the National Health insurance office for insurance inquiries :

☎ 1577-1000 (If you want foreign language service, press 7)

☎ 033-811-2000 (English, Chinese, Vietnamese, and Uzbek)

※ weekdays 9:00 ~ 18:00 (Weekend & Holiday closed)

X. Tuition Refund Policy

☞ Applicants who want to cancel their enrollment must submit [Tuition Refund Request Form] along with the following documents to the International Admissions Team Office.

- | | |
|--|--------|
| 1) Tuition Refund Request Form (prescribed form) | 1 copy |
| 2) Tuition Payment Receipt | 1 copy |
| 3) Copy of applicant's ID | 1 copy |
| 4) Copy of applicant's bank book..... | 1 copy |

XI. Instructions

※ If both parents and students are not foreigners by birth, additional documents must be submitted to confirm the loss of Korean nationality.

※ Successful applicants cannot double enroll in two or more universities with the same semester. If he/she double enroll, him/her admission will be canceled.

※ Even if an applicant has been approved of the enrollment of university(admitted), if the immigration office of the Ministry of Justice or overseas diplomatic missions are not allowed to issue a visa certificate, the admission shall be canceled. The student is solely responsible for not receiving a visa. Where he/she fails to obtain a visa within two weeks after the commencement of the semester without any special reason, the admission shall be canceled.

※ Matters not specified in this application guidelines shall be handled according to the school regulations and regulations of this school and the results of deliberation by the Foreigners Admissions Management Committee.

※ If you do not register during the registration period, you will be considered as a waiver of registration and you will be canceled.

※ If the information entered on the Internet is different from the facts or the essential documents are not submitted, written errors, the omission of entries, and inability to read, The disadvantage is the applicant's own responsibility (in the case of Chinese, the personal information of the self-statement and the personal information of the household register shall be the same)

※ The results and evaluation details of the admission process are not disclosed.

※ The final acceptance must be checked directly on the website of the International admissions on the day of the announcement of the successful applicants, and no individual notice is given.

※ The choice of major for students enrolled in each recruitment unit is based on the school regulations and the bylaws of the bachelor's degree.

※ Among the revised guidelines for issuing foreign student visas and residence management issued by the Immigration Policy Headquarters on September 1, 2017, the provisions of "mandatory tuberculosis screening for foreign students" include China, Sri Lanka, Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, Myanmar, Cambodia, East Timor, Kyrgyzstan, and Laos.

※ If it is confirmed that he/she passed the examination by fraudulent means, such as forgery, alteration, or lack of qualification for application, Cancellation shall be made, and tuition fees paid shall not be refunded if admission is canceled due to such reasons.

XII. Additional Information

#1. Proof of School Enrollment and Transcripts (Sample and Recommendations)

■ Freshman

① The **enrollment period must be specified** in the certificate of enrollment.

② Transcripts:

- Freshman students: Transcripts must be classified according to the year and semester, and full marks must be shown. For vocational high schools any practicum in the third year should be indicated on the transcript.

** If there is no perfect score standard or practical matters indicated, "Perfect score standard and practical matters" must be written by the school principal.

③ For universities abroad: Transcripts must be classified according to year, semester, and earned credits of each subjects.

In addition, full marks, number of credits required for graduation, and any practical training must be specified.

** In the case of some conditions above not being on record, a certificate including the principal's seal must be submitted additionally.

[Transcript Sample for Freshman Students]

* Classification by year and semester, full marks, and principal's seal

〇〇市第二中學

學生高中成績

Student's Academic Record For High School

姓名 Name: 〇〇〇

性別 Sex: Female

Courses	First Academic Year		Second Academic Year		Third Academic Year	
	First	Second	First	Second	First	Second
	Term	Term	Term	Term	Term	Term
Chinese	102	104	94	96	105	90
Maths	91	97	101	93	103	99
English	104	95	98	101	91	99
Physics	79	77	81	72	70	80
Chemistry	85	80	82	79	84	78
Biology	75	79	71	80	77	73
History	82	81				
Geography	78	83				
Politics	87	90				

Note: The full scores of Mathematics, Chinese, English are 150.

The scores of the other subject are 100

School Address: No. 158. 〇〇 Road, 〇〇 City, 〇〇 Province

Tel: 86-〇〇〇-〇〇〇〇〇〇

〇〇 No.2 Middle School

2024年 〇〇月 〇〇日

[principal's seal is mandatory]

■ Transfer

① In the case of a regular university (college) outside of Korea, completion credits must be on record according to grade, semester and subject. If you have taken practical training at a company as a student, pertinent data must be on the record.

○ ○ UNIVERSITY

Student's Academic Transcript of Records

Lee Gang (Male, born on March 1st 19○○), Student ID *****, Who Studied at ○ ○ University, majoring in ○○ From September 20○○ to May 20○○, has completed the study with satisfactory results. The student's academic results in the two years are as follows:

	First Year				Second Year			
	1 st semester		2 nd semester		1 st semester		2 nd semester	
	Marks	Credits	Marks	Credits	Marks	Credits	Marks	Credits
Moral Education	PASS	0.5	PASS	0.5	PASS	0.5	PASS	0.5
Mandarin	PASS	0.5	PASS	0.5				
Computer	PASS	3						
Physical Education	PASS	0.5	PASS	0.5				
Marketing	85	4						
Practice of International Trade	80	3						
Accounting			95	3				
College English 1			100	1				
Business Negotiation					75	3		
E-commerce					60	3		
College English 2							90	1
Professional Practice							PASS	1
Business English							90	1
~								

Notes: The Full Marks of each subject is 100.

Total Required Credits needed for graduation of ○ ○ University : ○○○ Credits

○○ UNIVERSITY [principal's seal is mandatory]

2 0 ○ ○

Address : _____

ZIP CODE _____

T E L : _____

FAX : _____

E-mail : _____

http:// _____

Full marks must be on the transcripts.

#2. Replacement Document for School Record Book (Optional)

Applicant	Type of Application				
	Major		Application Number		
	Name		Date of Birth		
Education	Foreign High School <input type="checkbox"/> (※ in order of most recent)				
		①	Country:	Entrance Date:	Graduation Date:
			Name of School:		
		②	Country:	Entrance Date:	Transfer Date:
Education	Foreign College/University <input type="checkbox"/> (※ in order of most recent)				
		①	Country:	Entrance Date:	Graduation Date:
			Name of School:		
		②	Country:	Entrance Date:	Graduation Date:

No.	Name of Activity	Date of Activity	Activities (Within 100 words)	Instituion
1				
2				
3				
4				
5				

* Notices about the Replacement Document for School Record Book

1. This form is for applicants who do not have a school record, such as those who have graduated from (or expected to graduate) an overseas high school, those who have attended an overseas high school, those who have graduated from a foreign educational institution that is recognized by the Korean Government, and those who have the equivalent or higher academic ability than a high school graduate. This is a document to confirm the authenticity of the contents of the activity.

*** Those who graduated from (or expected to graduate) from overseas Korean Schools do not have to submit this document.**

2. This form must be filled out by the applicant based on the facts and if there is no separate supporting document, there is no need to fill it out.
3. Applicants must fully cooperate if the university requests fact-checking on the matters described.

Original documents should be submitted for the proof of activity but if copied documents are submitted then the 'Confirmation of Submission of Copy' located in Office of Admissions Homepage - Admission - Reference Room must be submitted. (*Only for the cases with difficulties of submission of original documents due to the Covid-19)

4. If false information or other fraudulent facts are found, the applicant will be disqualified and the admission may be canceled even after acceptance.
5. In the case of submitting official language proficiency scores or external awards for math, science, and foreign language subjects, "0 point" (failure) will be processed in the document evaluation.

1) Official Language Proficiency Scores

English(TOEIC, TOEFL, TEPS), Chinese(HSK), Japanese(JPT, JLPT), French(DELF, DALF), German(ZD, TESTDAF, DSH, DSD), Russian(TORFL), Spanish(DELE) and tests regarding Chinese Characters

2) External awards for math, science, and foreign language subjects

Math	Korea Mathematics Olympiad(KMO), Korean Mathematics Competition(KMC), Online Creative Math Competition, Intercity International Math Tournament, International Mathematics Olympiad(IMO)
Science	Korea Physics Olympiad(KPHO), Korean Chemistry Olympiad(KCHO), Korea Biology Olympiad(KBO), Korea Astronomy Olympiad(KAO), Korea Earth Science Olympiad(KESO), Korea Neuroscience Olympiad, Korea Olympiad in Informatics, International Physics Olympiad, International Earthscience Olympiad, International Biology Olympiad, International Astronomy Olympiad, Korea Junior Science Olympiad
Foreign Language	National elementary, middle and high school competition(English, Chinese, Japanese, French, German, Russian, Spanish), IET (International English Test), IEWC (International English Writing Competition), GLEC (Global Leadership English Challenge), SIFEC National Speech Contest, IEEC(International English Essay Contest)

- * In addition to the list above, if you write the results of awards in various competitions (contests, Olympiads, etc.) then your screening will be processed as "0 point" (failure)
 - * 'External awards' refer to competitions held by institutions other than the school, and "0 point" (failure) will be processed even when writing outside awards approved by the school principal.
6. Items that cannot be listed on the high school record book* must neither be listed on the Replacement Document for School Record Book. There is a restriction of writing extracurricular activities that have a large trigger factor for private education, such as overseas language training. If you do not comply with this, you may be penalized in the evaluation, so do not write them down.
 7. If information that implies the applicant's name, high school, parents' (including relatives') real names and social/economic status (job title, company name, position name, etc) is written, it may be disadvantageous in the evaluation, so do not write them down.

I am aware of the notices regarding the Replacement Document for School Record Book, and I will not raise objections to measures taken in violation of notices. (Agree: ☐)

Date: 2023/ /

Name of the Applicant: _____ (인)

TO INHA UNIVERSITY PRESIDENT

[How to Write the Replacement Document for School Record Book]

1. Date of Activity
 - Those who graduated from overseas high schools (foreign educational institutions recognized by the Korean government, foreign high schools, etc): Date of participation during high school years
 - ※ High school years: period of enrollment equivalent to high school in Korea's education system (grades 10-12) / however, in the case of the British academic system, from 11th to 13th grade courses)
2. Activities: activities pertaining to the contents of the high school records (※Take a look at the notices above)
 - ※ When submitting the application form, if you entered directly your award record then it must be included in the Replacement Document for School Record Book and submitted along with supporting documents (according to the guidelines for writing the school record book, 'activities' may be evaluated blindly by the university)
3. Length: Within 100 characters including spaces per activity (1 activity for 1 number, maximum of 5 activities possible)
4. Evidence: paste serial numbers within 10 pages of single-sided A4 paper and submit in order of numbers (reduction/double-sided copying prohibited)
 - ※ For documents in a language other than Korean or English, submit notarized translations (in Korean or English) along with originals.
(Apostille, notarized translation pages are not included in the 10 pages restriction for documentary evidence)
 - ※ The applicant's name, application number, and school name among the contents of the evidence are blinded and evaluated.
 - ※ When sending by post, do not use a stapler just submit with tongs or clips.

#3. Letter of Agreement for Academic Background Check

【Letter of Agreement for Academic Background Check】

Inha University

Inha University, 100 Inha-Ro, Michuhol-gu, Incheon 22212, KOREA
(FAX) 82-32-863-2930 (Phone) 82-32-860-8609

【For Students】

☐ School Name :

☐ Address :

To whom it may concern :

I am writing to request your kind assistance in Inha University's admission process.
I would appreciate if you could verify this document and let us know the results either by mail or fax. I am looking forward to hearing from you soon.

Sincerely yours, Kyung-Jin Min, Ph.D.

Dean of Global Education Project Group at Inha University
(FAX) 82-32-860-2930 (Phone) 82-32-860-8609

Letter of Agreement

I have applied to Inha University in Incheon, Korea for admission in the 2024 academic year and agreed to allow Inha university to officially request verification. Regarding this matter, I would like to request you to provide Inha University with full cooperation when they contact you regarding the verification of transcripts.

* Date of admission (transfer) :

* Date of graduation (withdrawal) :

Sincerely yours,

* Student ID Number :

* Name : (Signature)

* Date of birth :

【For School】

Formal Verification

☐ Above records & transcripts : Correct ☐ Incorrect ☐

☐ Additional comments : _____

☐ Signature and Title : _____

※ Complete and submit this form separately for the number of overseas schools attended. (the given form can be copied and used)

확 인 서 (번역자)

번역자 인적사항			
국적	성명	생년월일	성별
주소		연락처(☎)	

번역물 원본의 명의인 인적사항			
국적	성명	생년월일	성별

번역 대상물	
--------	--

첨부한 번역 내용은 원본의 문구에 맞게 사실대로 번역하였으며, 번역 내용이 사실과 다른 경우에는 이에 따른 모든 법적 책임을 감수하겠습니다.

20 . . .

번역자:

법무부장관 귀하

※ 주의사항: 외국어의 번역문은 본인 외에도 누구든지 작성할 수는 있으나, 행정사법 제2조, 제12조 및 같은 법 시행령 제2조, 제3조에 따라 민원인의 위촉에 의하여 수수료를 받고 행하는 "행정기관의 업무에 관련된 서류의 번역"은 외국어번역행정사의 업무에 해당되고, 외국어번역행정사의 자격이 없이 수수료를 받고 위 업무를 행할 경우 3년 이하의 징역 또는 500만 원 이하의 벌금에 처할 수 있습니다.

학교 정보 확인서 学校信息确认书				
유 학 생 인 적 사 항 留学生 个人信息	성 명 姓 名		생 년 월 일 出生日期	
	국 적 国 籍		여 권 번 호 护照号码	
	진 학 예 정 대 학 拟入学大学名称		전 공 명 专业名称	
	전 화 번 호 联系电话		e-mail 电子邮箱	
학 교 정 보 学校信息	졸 업 학 교 명 (졸 업 일) 毕业学校名称 (毕业日期)	(졸 업 일 毕业日期:2022. . .)		
	학 교 유 형 学校类型	보통중등전문학교 普通中专() 직업고등학교 职业高中() 성인중등전문학교 成人中专() 기타 其他()		
	교 육 과 정 教育种类	고 등 학 교 학 력 과 정 高中阶段学历教育() 고 등 학 교 비 학 력 과 정 高中阶段非学历教育() ※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证		
	소 재 지 学校地址			
	전 화 번 호 学校电话			
	홈 페이지 学校官网			
	교 직 원 연 락 정 보 教职工 联系信息	소 속 및 직 위 所属部门及职位		
	성 명 姓 名	(인 또는 서명) (盖章或签名)	전 화 번 호 联系电话	
<p>본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다. 本人保证, 以上所填写的学校信息等内容均属实。本人理解, 以上信息如有虚假, 可能会受到韩国相关法律法规的处罚。特此确认。</p> <p style="text-align: right;">20 . . .</p> <p style="text-align: right;">유학생 본인 留学生本人 (서명 签名)</p>				
<p>* 2부 작성 후 교육기관 및 재외공관에 각각 제출 本确认书需要一式两份。一份交拟入学大学, 一份交韩国驻外使领馆。</p>				

#6 Registration Cancellation and Tuition Refund Request Form

Registration Cancellation and Tuition Refund Request Form

[International Student Freshman Admission for Spring 2024]

Course Cancellation: Inha University _____ College
_____ department _____ major

Inha University Examinee No:

Name:

Please indicate type of admission.

☐ International Student Admission

As a final admission applicant for International Student Freshman Admission, I have completed enrollment and have paid tuition fees. For the following reason, however, I hereby submit this Registration Cancellation and Tuition Refund Request Form.

☐ Enrollment into another university (_____ University _____ division/major)

☐ Others (_____)

Attachment : 1. Certificate of tuition fee payment (original)
2. Copy of student's registration book
(if submission of a copy isn't possible, specify such in the 'refund account' column)
3. Copy of student I.D. (certificate of residence or a valid driver's license)

※ A representative must bring his or her I.D. along with a copy of the student's I.D. Otherwise, a refund may not be possible.

Refund account: [Bank name] _____ [Account No.] _____ [Depositor] _____

Phone number: [Home] _____ [Cell] _____

Student signature (resident registration number: _____ - _____)
Sponsor signature (resident registration number: _____ - _____)

/ / (month/date/year)

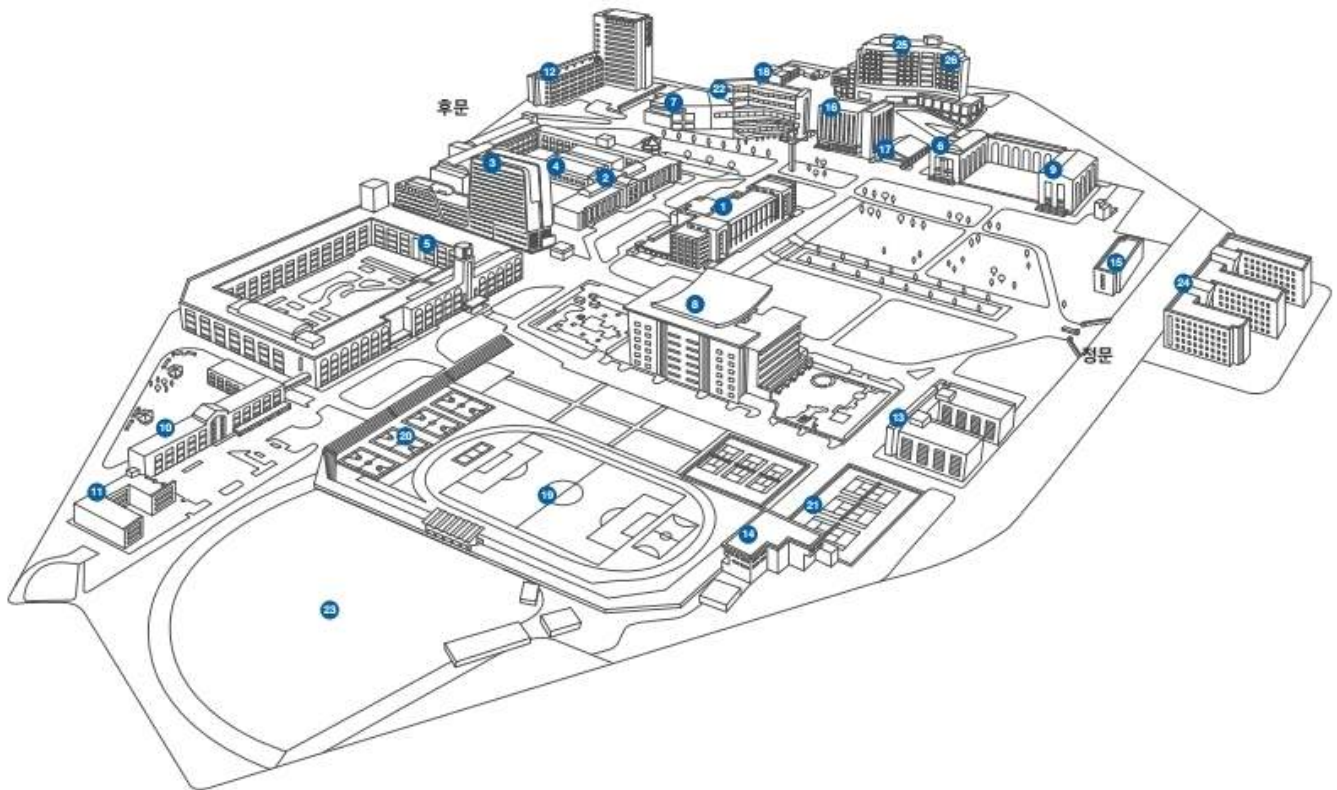
President of Inha University

Global Education Office Signature	
Receipt Date	
Receipt No.	

<u>International Student Freshman Admission for 2024 Spring Registration Cancellation and Tuition Refund Request Form 《For student use only》</u>	Recipient No.
Course Cancellation: Inha University _____ department _____ major Inha University Examinee's No: Name : Refund Account: Bank name _____ Account No. _____ Depositor _____	

#7 Inha University Campus Map

Campus Map



- | | | |
|--------------------------------|-----------------------------------|------------------------------|
| ① Building #1 (Main Building) | ⑪ Student Club Hall | ⑮ Tennis Court |
| ② Building #2 | ⑫ Inha Hi-Tech Center | ⑯ Building #C |
| ③ 60th Anniversary Hall | ⑬ Law School | ⑰ Parking Lot |
| ④ Building #4 | ⑭ R.O.T.C. Building | ⑲ Woongbijae (Dormitory #1) |
| ⑤ Building #5 | ⑮ Center for Continuing Education | ⑳ Biryongjae (Dormitory #2) |
| ⑥ Building #6 | ⑯ Kim Hyun Tae Inha Dream Center | ㉑ Guest House (Dormitory #3) |
| ⑦ Building #7 (Student Center) | ⑰ Gymnasium | |
| ⑧ Jungseok Memorial Library | ⑱ Inha Dream Center #2·3 | |
| ⑨ Building #9 | ㉒ Sports Field | |
| ⑩ West Lake Building | ㉓ Basketball Field | |

※ For more details, visit the Inha University website
(<http://www.inha.ac.kr>) - About Inha → Campus Guide